

BOARD PLANNER & FUTURE AGENDA ITEMS

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| Relevant Board Member(s) | Councillor Ray Puddifoot |
| Organisation | London Borough of Hillingdon |
| Report author | Nikki O'Halloran, Administration Directorate |
| Papers with report | Appendix 1 – Board Planner |

1. HEADLINE INFORMATION

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|--|---|
| Summary | To consider the Board's business for the forthcoming cycle of meetings. |
| Contribution to plans and strategies | Joint Health & Wellbeing Strategy |
| Financial Cost | None |
| Relevant Policy Overview & Scrutiny Committee | N/A |
| Ward(s) affected | N/A |

2. RECOMMENDATION

That the Board considers and provides input on the Board Planner, attached at Appendix 1.

3. INFORMATION

Supporting Information

Reporting to the Board

The Board Planner is presented for consideration and development in order to schedule future reports to be considered by the Board. The Planner is attached in Appendix 1 and shows some other business that the Board may wish to bring forward to future meetings. Members may also wish to consider any standing items (regular reports) and on what frequency they are presented.

The Board Planner is flexible so it can be updated at each meeting or between meetings, subject to the Chairman's approval.

Board agendas and reports will follow legal rules around their publication. As such, they can usually only be considered if they are received by the deadlines set. Any late report (issued after the agenda has been published) can only be considered if a valid reason for its urgency is agreed by the Chairman.

Advance reminders for reports will be issued by Democratic Services. Reports should be presented in the name of the relevant Board member.

With the Chairman, Democratic Services will review the nature of reports presented to the Board in order to ensure consistency and adequate consideration of legal, financial and other implications. It is proposed that all reports follow the in-house "cabinet style" with clear recommendations as well as corporate finance and legal comments.

The agenda and minutes for the Board will be published on the Council's website, alongside other Council Committees.

Board membership

A revised membership for the Health and Wellbeing Board was agreed at the Council meeting on 7 November 2013.

Board meeting dates

The following dates for the Board meeting have been agreed, which will be held in the Civic Centre, Uxbridge:

- 06/02/2014 2.30 pm - Committee Room 5

Board meeting dates for 2014/2015 will be considered by Council in due course as part of the authority's Programme of Meetings for the new municipal year.

Financial Implications

There are no financial implications arising from the recommendations in this report.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

N/A

Consultation Carried Out or Required

Consultation with the Chairman of the Board and relevant officers.

5. CORPORATE IMPLICATIONS

Hillingdon Council Corporate Finance comments

There are no financial implications arising from the recommendations in this report.

Hillingdon Council Legal comments

Consideration of business by the Board supports its responsibilities under the Health and Social Care Act 2012.

6. BACKGROUND PAPERS

NIL

BOARD PLANNER

| 6 Feb 2014 | Business / Reports | Lead | Timings |
|--------------------------------|--|------------------------|---|
| 2.30 pm Committee Room 5 | Implementation of Joint Health and Wellbeing Strategy – Action Plan 2013/2014 (SI) | LBH | Report deadline: Friday 17 January 2014 Agenda Published: 29 January 2014 |
| | Public Health – Action Plan 2013/2014 (SI) | LBH | |
| | HCCG Recovery Plan 2013-2016 Monitoring (SI) | HCCG | |
| | Healthwatch Hillingdon Update (SI) | Healthwatch Hillingdon | |
| | Reports referred from Cabinet / Policy Overview & Scrutiny (SI) | LBH | |
| | Board Planner & Future Agenda Items (SI) | LBH | |
| | S106 Health Contributions Update (SI) | LBH | |
| | Sub-Committee Progress Update (SI) | LBH | |
| | HCCG Operating Plan Annual Report | HCCG | |
| | Local Safeguarding Children’s Board (LSCB) Annual Report | LBH | |
| | Safeguarding Adults Partnership Board (SAPB) Annual Report | LBH | |
| | Review of the Board’s Terms of Reference | LBH | |
| | HCCG 5 Year Strategic Plan and 2 Year Operating Plan | HCCG | |

* SI = Standard Item

Other possible business of the Board:

1. Use of Integration Fund (HCCG)